
MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN

TO: Board of Selectmen
FROM: Michael Branley, Town Administrator
RE: Weekly Update
DATE: December 16, 2013
CC:

Next Board of Selectmen meeting 12/16 at 6:30 p.m.

The auditors are planning to come in for their preliminary meeting tomorrow (12/17) so I spent a good amount of time last week preparing for that and trying to discover corrections that need to be made. This included working on Town Clerk fee reconciliations and finalizing fund transfers.

Town Counsel and Primex have reviewed Peterborough's proposed ambulance contract; I summarized those comments and sent them over to Peterborough for their review.

I submitted to DES the requests for reimbursement for our milfoil treatment to Scoby Pond. Brad Howell informed that our contractor was only able to perform one day of diving due to the onset of cold weather.

I have been working on a 2nd draft budget based on information that has become available since I put together my first presentation for your consideration, although have not had a chance to complete the revised draft yet.